

MINUTES
HUMAN SERVICES COUNCIL MEETING

Beaver County Southwest Center
1175 West 75 North, Beaver

Tuesday May 11th, 2010 at 10:00 a.m.

MEMBERS IN ATTENDANCE:

Commissioner Donald J. Willden
Ms. Barbara Robinson

Commissioner D. Maloy Dodds
Mr. Arthur Cooper
Ms. Deon Alvey

Commissioner Lois L. Bulloch
Ms. Marsha Perkins
Ms. Minnie Pittman

Commissioner Dan Hulet
Mr. Tim Christensen

Commissioner James Eardley
Mr. Kent Heideman
Ms. Stephanie Hagberg

OTHERS IN ATTENDANCE:

Ms. Beth Cottam
Ms. Sherri Dial
Ms. Brenda Mckee
Ms. Jane Lewis

EXCUSED:

Ms. Cary Faye
Mr. Wallace Gibson

REPRESENTING:

Beaver Co. Commissioner
Beaver Community Rep.

Garfield Co. Commissioner
Garfield Co. Community Rep.
Garfield Co. Low Income Rep.

Iron County Commissioner
Iron County Community Rep.
Iron County Low Income Rep.

Kane County Commissioner
Kane County Low Income Rep.

Washington Co. Commissioner
Washington Co. Community Rep.
Washington Co. Low Income Rep.

FCAOG Staff
FCAOG Staff
FCAOG Staff
FCAOG Staff

Beaver Co. Low Income Rep.
Kane Co. Community Rep.

The Human Services Council Meeting was held at Beaver County Southwest Center, 1175 West 75 North, Beaver, on Tuesday, May 11th, 2010 at 10:00 a.m.

I. WELCOME AND INTRODUCTIONS

Dr. Heideman welcomed all in attendance and declared there was a quorum.

II. APPROVE MINUTES OF THE MARCH 9th, 2010 MEETING

A motion was made by Ms. Minnie Pittman to approve the March 9th minutes, seconded by Mr. Art Cooper.

MOTION CARRIED UNANIMOUSLY

III. 17th ANNUAL HUMAN SERVICE PUBLIC FORUMS

Dr. Heideman asked Ms. Sherri Dial to discuss and inform the council how all of the public forums went this year. Ms. Dial asked everyone to share comments about the forums. Ms. Dial informed that there was a small turn out for Washington County because of competing with the Tea Party that was taking place. Ms. Dial announced she will be having a focus group in Washington County that will take place soon. There was a great turn out for the Iron County public forum. Commissioner Lois Bulloch commented that she liked the clickers and how it showed instant information so that the people attending are able to see the answers. Commissioner Bulloch also commented that there was a broader and diverse group of community members. Ms. Barbara Robinson commented that she received a lot of good information at the Beaver County forum. Ms. Robinson announced there were law enforcement and public officials in attendance which asked a lot of good questions about needs in the community and what some of the solutions are. Ms. Robinson was surprised to see with the issue about Mental Health there was more people this year to vote for drug prevention than last year. Mr. Cooper announced that he was please to know two of the topics discussed last year had been solved. Garfield County now has a new Senior Center. Commissioner Dodds thought the public forum went very well also.

IV. RESULTS ORIENTED MANAGEMENT AND ACCOUNTABILITY BOARD TRAINING REVIEW (ROMA)

Dr. Heideman turned the time over to Ms. Jane Lewis to review with the council about Results Oriented Management and Accountability (ROMA). Ms. Lewis explained that it is a National Requirement for all Community Action Partners (CAP's) to be ROMA compliant. There are six national goal indicators which are used as a reporting system to show the outcomes measures achieved. The six national goals are 1) Low-income people become more self-sufficient 2) The conditions in which low-income people live are improved 3) Low-income people own a stake in their community 4) Partnerships among supporters and providers of service to low-income people are achieved 5) Agencies increase their capacity to achieve results 6) Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. Ms. Jane Lewis handed out a progress spreadsheet to all council members showing all of the Goals and ROMA code indicators that have been reported.

Ms. Beth Cottam informed the council that the numbers on the spreadsheet are low and under reported because there is a lot of information that still needs to be entered into the FACS Pro database system by providers. Ms. Robinson expressed that she has provided services to many more individuals in Beaver County than are reported.

V. SIX MONTH COMMUNITY SERVICE BLOCK GRANT PROGRESS REPORT

Ms. Cottam asked Ms. Minnie Pittman and Ms. Barbara Robinson to share success stories of individuals that have received service and now are self-sufficient. Ms. Robinson shared how she has helped a young woman that came into the Beaver food pantry. The woman had no job or experience. Ms. Robinson helped her put together a resume and shared all the ways she worked with the woman and her family until she found a job. Ms. Cottam passed out a packet of success stories that Ms. April Gray wrote about individuals that have been helped at the Iron County Care & Share and Shelter. Ms. Cottam informed the council that there has been approximately 23,000 volunteer hours.

VI. STEPHANIE BOURDEAUX COMMENTS/INSTRUCTION

Stephanie Bourdeaux was not able to attend via conference call and had asked to be excused due to a scheduling conflict with a mandatory meeting.

VII. FY 2011 COMMUNITY SERVICE BLOCK GRANT FUNDING RECOMMENDATIONS

Dr. Heideman asked Ms. Cottam to address the Community Service Block Grant Funding. Ms. Cottam explained the memo she wrote suggesting Five County receive additional money to continue providing support services case management throughout the region. Staff recommendations were made for the following FTE's to support regional programming: 65% Sherri, 65% Jane, and 20% Brenda.

A motion was made by Commissioner Dodds approving the direct AOG funding to include regional Support Service Case Management, seconded by Commissioner Lois Bulloch.

MOTION CARRIED UNANIMOUSLY

Ms. Cottam passed a sheet out to all council members of funding requests. Ms. Cottam explained each application and the funding the agencies have requested. The CSBG funding applications requests amount came to \$521,986.72. The remaining amount for the Human Service Council to allocate is \$160,397.00. Dixie and Iron Care & Shares and Millcreek asked for a substantial amount of more money in hopes we will be getting more ARRA money. Ms. Cottam asked the council to discuss where they would like the money to be allocated. Ms. Cottam suggested having Beaver County, Garfield County, and Kane County receive the amounts requested. Ms. Cottam announced she would hand out additional information of staff recommendations if requested. She shared information obtained in conversations with applicants prior to preparing the recommendations. Providers had been contacted regarding their applications and other funding options had been sought to assist with determining provider program needs. Ms. Cottam informed the council that the Utah Food Bank is going to have a new Food Bank

in St. George and has indicated they will supplant \$10,000 of the operational costs allowing us to decrease CSBG funding to Dixie Care and Share. Ms. Cottam also announced that the Community Health Center in St. George is going to administer the Doctors' Free Clinic in Cedar City. The money allocated to Utah Center for Rural Health will assist individuals for Dental Care. Jennica Miller with Southwest High School said they will be using interns from the Department of Workforce Service to help with data input. Comments were made that all applicants should be considered for funding, or else there is no use having an open application process. Additional comments were made suggesting not to fund Erin Kimball and DOVE Center because of the lack of funding available this year and because they are receiving funds elsewhere. They should be encouraged to make application again other years.

A motion was made by Commissioner Dodds not to fund new providers at this time because of the lack of funding available, but encourage them to make applications again in the future. The motion was seconded by Commissioner Eardley.

MOTION CARRIED UNANIMOUSLY

After a lengthy discussion of how to allocate the money, staff recommendations were requested and reviewed with similarities to other suggestions having been made by Council members.

A motion was made by Commissioner Lois Bulloch to accept staff recommendations for the Community Service Block Grant allocations, seconded by Ms. Barbara Robinson.

MOTION CARRIED UNANIMOUSLY

VIII. FY 2011 SOCIAL SERVICE BLOCK GRANT FUNDING RECOMMENDATIONS

Ms. Cottam informed the council of the Social Services Block Grant funding. Ms. Cottam explained this year FY 2011 the funding allocated is \$77,676.17. There is a \$639.75 reduction than was received FY 2010. Ms. Cottam made the recommendation to take the decrease of allocation out of Regional Programming and not from any of the providers. Ms. Cottam handed out a form of the funding requests from all of the providers. There were no new applications received from new providers. The funding requests were \$106,454.92. Staff recommendations were to give each agency the same allocation as last year FY2010.

A motion was made by Commissioner Hulet to accept staff recommendation allocations for the Social Service Block Grant, seconded by Commissioner Willden.

MOTION CARRIED UNANIMOUSLY

IX. VOLUNTEER INCOME TAX ASSISTANCE YEAR END REVIEW

Ms. Sherri Dial passed out information to all the council members of this year Volunteer Income Tax Assistance Program. In the Five County area the V.I.T.A program was able to file 2,244 tax returns. There was \$3,106,888 refunded throughout the Five Counties. There were 9 different locations where volunteers were filing taxes. Next year we are looking at having more remote sites. The taxes will be taken to the college for the students to do so volunteers are able to file more taxes next year. Last year there was 2,009 tax returns filed and this year 2,244 tax returns were filed. Next year in 2011 we hope to have more. Ms. Dial commented that several people went to accountants that said it will cost them more to get their taxes done then the amount their refund would be.

X. DBA FACS PRO DATABASE DEMONSTRATION SCHEDULED FOR JULY MEETING

The FACS Pro Database demonstration has been postponed until the next Human Service Council meeting in July.

XI. OTHER

Ms. Cottam announced that Ms. Minnie Pitman has retired. Dr. Heideman invited all council members to the Timberline restaurant for a recognition luncheon for Ms. Beth Cottam's retirement.

XII. NEXT MEETING

The next meeting is scheduled for Tuesday, July 13th, 2010 beginning at 10:00 a.m., at the Iron County Southwest Center Conference Room.

XIII. ADJOURN

Dr. Heideman invited a motion be made to adjourn the meeting.

**A motion was made by Commissioner Don Willden to adjourn the meeting,
seconded by Mr. Art Cooper.**

MOTION CARRIED UNANIMOUSLY